



Senior Team Policy

HDSC is a non-profit organization and we are very mindful of balancing our efforts at providing the best possible soccer venues using a cost structure our membership values that also allows for player development and club growth. The following details outline the Senior team Intent to play submission and financial responsibilities to HDSC.

1.0 Team Intent to Play Submission:

- 1) All Senior teams must provide HDSC with a completed Intent to Play form. All fields on the form must be completed before HDSC will consider registering the Senior team with the league.
- 2) All senior team administrators are required to sign and submit the 'Team Administrator Agreement' to accompany the Intent to Play form.
- 3) The form must be submitted no later than 14 calendar days prior to the team registration cut-off. This date will change from season to season; please confirm this date with the HDSC Administrator or view on our website.
- 4) Applications not received 14 calendar days prior to the team registration cut-off may not be registered through HDSC. This will be up to the discretion of the executive. The team will be informed of the executive's decision within 5 business days of the date the form was submitted.
- 5) Teams with outstanding fees from previous season(s) will not be registered until the outstanding fees are paid.
- 6) **New teams:** A team will NOT be considered a new team if 50% or more of the players on the 'New team' roster played together on the same team during the previous season.
- 7) **All summer teams** are **required** to submit a cheque equivalent to the amount of **14** registration fees with the Team Intent to Play form and Team Administrator Agreement.

Premiership	Senior B	Senior C
HDSC Fee	HDSC Fee	HDSC Fee
SNS Fee	SNS Fee	SNS Fee
Halifax District Fee	Halifax District Fee	Halifax District Fee
League Fees: Men & Women pay to club	League Fees: Paid to League Directly	League Fees: Women pay to club Men pay League Directly

- 8) **All Winter Teams** are **required** to submit a cheque equivalent to the amount of **10** registration fees with the Team Intent to Play form and Team Administrator Agreement.

Premiership	Senior B	Senior C
HDSC Fee	HDSC Fee	HDSC Fee
SNS Fee	SNS Fee	SNS Fee
League Fees: Men & Women pay to club	League Fees: Paid to League Directly	League Fees: Women pay to club Men pay League Directly

- 9) A team that has submitted the Intent to Play form without the Team Administrator Agreement and/or a cheque equivalent to the amount outlined in items 7 (summer) & 8 (Winter) above will not be registered by HDSC. The team will not be registered in their respective league until all required documents are given to HDSC.

2.0 Team Administrator:

- 1) The team administrator must complete and submit the Team Administrator Agreement to HDSC.
- 2) An individual **may not** serve as team administrator for more than two teams during a season.
- 3) The team administrator must assign a second individual as alternate contacts for the team. These alternate individuals will be contacted in the event the primary team administrator is unavailable or has not returned contact efforts made by the club. The secondary contact must provide all contact information as stated in the team administrator agreement.

Billing and Payment Schedule:

- 1) Cut off for winter player registration is December 31st. HDSC requires the remaining outstanding winter registration fees be paid by January 20th; **Or within 20 calendar days of the player registration cut off if the player registration cut-off date of December 31st is changed.**
- 2) Cut off for summer player registration is and June 30th. HDSC requires the remaining outstanding summer registration fees be paid by July 20th; **Or within 20 calendar days of the player registration cut -if the player registration cut off date of June 30th is changed.**
- 3) Failure of a team to pay their outstanding balance by January 20th (winter registration) and July 20th (summer registration) will result in the team being place on the HDSC Not In Good Standing list.
- 4) Teams will be required to pay their outstanding balance before HDSC will allow the team to be registered for any subsequent season(s).
- 5) HDSC **will not** consider registering a team that has been on the Not In Good Standing List 3 times in 3 years.

NSF:

There will be a \$50 NSF charge on all returned cheques.